

12301(h) Orders frequently asked questions (FAQs)

Q: What are 12301(h) orders?

A: Extension of Army National Guard (ARNG) Soldiers on active duty to complete the Integrated Disability Evaluation System (IDES) process.

Q: Who can get 12301(h) orders?

A: All officers and enlisted Soldiers of the Army National Guard (ARNG) (Title 10 and Title 32) on active duty (AD) greater than 30 days who need their orders extended to complete the Disability Evaluation System (DES) process. Soldier must be nearing the end of their AD order and actively enrolled in the DES.

Q: What is required for 12301(h) orders?

A: The orders issuing authority for the original AD order is responsible for submitting a request through the G1 Medical Actions Branch using the following checklist:

CHECKLIST FOR 12301(h) ORDERS FOR IDES (REQUIRED DOCUMENTS)

ADMINISTRATIVE DOCUMENTS

1. Soldiers' Commander Memorandum
2. DA Form 4187 (Personnel Action) "Request for 12301(h) DoDI Orders. Must be signed by Soldier in block 9.
3. Current Active Duty orders or Operational Support (ADOS) Orders
4. DA Form 4856 (Commander Counseling Statement)
5. DA Form 5960 (current within the last 12 months)

MEDICAL DOCUMENTS

1. DA Form 3349 (Physical Profile) (Permanent 3 or 4)
2. Approved ILOD (Memorandum and DA Form 2173)
3. Physical Evaluation Board Liaison Officer (PEBLO) Letter (Memorandum of the Soldier's DES Phase)

The G1 Medical Actions Branch is responsible for submitting completed requests to the United States Army Medical Command (USAMEDCOM) to generate and fund AD 12301(h) orders through the completion of the DES process.

Q: Can a Soldier have 12301(h) orders extended?

A: Yes, the unit of assignment (gaining command) is responsible for requesting the required extensions (using the same format, with updated documents) through the G1 Medical Actions Branch until completion of DES process. Upon completion of the DES process, the unit is responsible for coordinating with the G1 Medical Actions Branch to ensure the Soldier's 12301(h) orders are amended.